



Bids and Awards Committee

TERMS OF REFERENCE (TOR)

PROCUREMENT OF VARIOUS BUILDING MAINTENANCE TOOLS AND EQUIPMENTS

(PURCHASE REQUEST NO. 233-03-2023)

(Through Small Value Procurement Pursuant to 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184)

1. Approved Budget for the Contract

The bidder shall bid for the items described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **FORTY-SEVEN THOUSAND NINE HUNDRED PESOS (Php 47,900.00)**, inclusive of all taxes applicable and bank and government charges payable.

2. Specifications:

VARIOUS BUILDING MAINTENANCE TOOLS AND EQUIPMENTS			
APPROVED BUDGET FOR THE CONTRACT (Php 47,900.00) Delivery: 15 days from issuance of Notice to Proceed Payment terms: Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.			
ITEM	SPECIFICATIONS	QUANTITY	DELIVERY SCHEDULE (After issuance of Notice to Proceed)
DRILL PRESS	<ul style="list-style-type: none">Continuous Rating Input: 250W or higherHP: 1/3Drilling capacity:<ul style="list-style-type: none">Steel: 13mm (1/2") or higherWood: 24mm (15/16") or higherRotation (RPM):<ul style="list-style-type: none">570, 890, 1300, 1900, 2670 (50Hz)690, 1070, 1560, 2280, 3200 (60Hz)No Load Speed (RPM): 3200 (60Hz) or higherNet Weight: More or Less 20kg (44.1lbs)Power Supply Cord: 1.75m (5.7ft) or higherTurn Table (right or left): 45 degreesWarranty: Six months or higher	1 set	15 calendar days *For strict compliance. Subject to the rules on

JIGSAW (ELECTRIC)	<ul style="list-style-type: none"> • Rated Power Input: 500W or higher • Stroke Rate at no load: 1450 – 3200 spm or higher • Saw stroke length: 20mm or higher • Cable Length: 2.5m or higher • Cutting depth in wood: 70 mm or higher • Cutting depth in aluminum: 10mm or higher • Cutting depth in non-alloyed steel: 6mm or higher • Weight: more or less 2.1kg (without cables and accessories) • Warranty: Six months or higher 	1 set	Liquidated damages
MAGNETIC SQUARE FOR WELDING (4PCS/SET)	<ul style="list-style-type: none"> • Multi-angles Tool Pack • Offset Angle: 45, 90, 135 (Fixed) • Material: Iron, aluminum • Orientation: Anisotropic • Weight: 9lbs 	1 set	
LASER METER	<ul style="list-style-type: none"> • Measuring Distance: 60meters • Functions: <ul style="list-style-type: none"> - Distance Measurement - Area Measurement - Volume Measurement - Pythagorean Measurement - Addition and Subtraction Calculation - Continuous Measurement - 20 groups of data storage - Horizon Bubble - Adjustable baseline switch • Measuring accuracy: (+,-)2.0mm • Measuring units: m/ft/in • Battery Type: 2*AAA, 1.5V • Battery Life: 5000 measurements • Warranty: Six months or higher 	1 piece	
1/8" BLIND RIVETS	<ul style="list-style-type: none"> • Diameter: 1/8 inch • Head: Button (dome/open) • Head Diameter: 0.250 inch • Length: 0.400 inch • Specifications: ASME/ANSI B18.1.1 • Type: Blind • Drill Size: #30 • Head Height: 0.040 inch • Hole Size: 0.129 inch - 0.133 inch • Material - Body/Mandrel: Stainless Steel • Grip Range: 0.1875 inch to 0.250 inch 	1 box	
RIVETER W/ 4 NOZZLES	<ul style="list-style-type: none"> • 4 Nozzles SIZES: (3/16" 5mm, 5/32" 4mm, 1/8" 3mm, 3/32" 2mm) • Overall length: 230 mm or higher • Weight: 570 g or higher 	2 pieces	
WELDING ROD	<ul style="list-style-type: none"> • Diameter: 2.4 – 2.5mm 	2 boxes	
CUTTING WHEEL (for METAL)	<ul style="list-style-type: none"> • Diameter: 230 mm • Bore Diameter: 22, 23mm • Thickness: 3mm 	4 pieces	
FLAT SCREW DRIVER	<ul style="list-style-type: none"> • Shank Length: 6 inches • Overall length: 10 – 11 1/32 inch (26.00 cm) • Handle Type: Soft, Cushioned Grip • Shank Shape: Round • Standard: ASME/ANSI • Tip Size: 1/4 inch • Tip Type: Cabinet • Type: Heavy Duty, Flat Blades 	1 piece	

PHILIPS SCREWDRIVER	<ul style="list-style-type: none"> • Dimension: <ul style="list-style-type: none"> - Overall Length: 7.87 inches - Width: 0.87 inch - Height: 0.39 inch • Handle Type: Soft, Cushioned Grip • Shank Shape: Round • Type: Heavy Duty 	1 piece	
CUTTING DISC 4" FOR METAL	<ul style="list-style-type: none"> • Diameter: 100mm • Bore Diameter: 16,00 mm • Thickness: 2.5 mm • Product Type: Cutting disc • Wheel shape: Straight 	2 sets	
SIDE CUTTING PLIERS	<ul style="list-style-type: none"> • Type: "Heavy Duty Diagonal Cutting Pliers" • Overall Length: 15.6 cm or higher • Material: steel • Jaw Length: 0.696" (1.8 cm) or higher • Jaw width: 0.75" (1.9 cm) or higher • Jaw Thickness: 0.813" (2.1 cm) • Cutting Knives: Standard • Joint Type: Hot Riveted • Soft grip Handle 	1 piece	
PLIERS	<ul style="list-style-type: none"> • Size: 8" • Dimension: <ul style="list-style-type: none"> - Length: 8.80 inches or higher - Width: 3.0 inch or higher - Height: 0.7 inch or higher • Handle Type: Bi-Material • Jaw Type: Combination 	1 piece	
LONG NOSE PLIERS	<ul style="list-style-type: none"> • Size: 8" • Dimension: <ul style="list-style-type: none"> - Length: 200 mm or higher - Width: 50 mm or higher - Height: 11.2 mm or higher • Handle Type: Bi-Material 	1 piece	

March 22, 2023

TECHNICAL WORKING GROUP:

Head:

ALMA E. DUMAGO – LATOSA
Director II
Financial Planning and Management Service

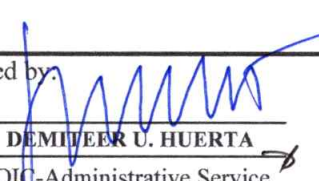
Members:

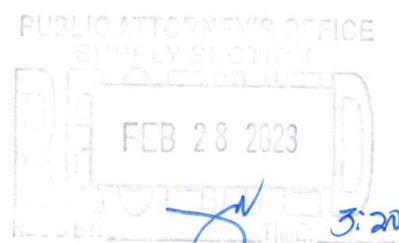
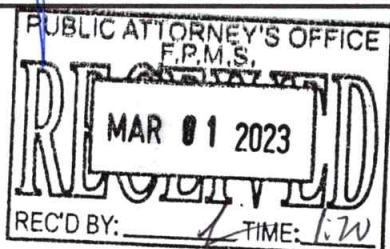
THOR ARTHUR B. AVILLA
Administrative Officer V
Human Resource Management and Development Division
Administrative Service

MICHAEL M. MENDOZA
Administrative Assistant III
Cash Section
Administrative Service

PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICEFund Cluster: 01

Office/Section : Gen. Services Division		PR No.: <u>233-03-2023</u> Responsibility Center Code : _____		February 28, 2023	
Stock/ Property No.	Unit		Quantity	Price	Total Cost
	SET	DRILL PRESS (REFER TO ATTACHED IMAGE)	1	23,000.00	23,000.00
	SET	JIGSAW (REFER TO ATTACHED IMAGE)	1	13,000.00	13,000.00
	SET	MAGNETIC SQUARE FOR WELDING	1	1,000.00	1,000.00
	PC	LASER METER (REFER TO ATTACHED IMAGE)	1	2,000.00	2,000.00
	BOX	1/8" BLIND RIVETS	1	600.00	600.00
	PCS	RIVETER	2	700.00	1,400.00
	BOX	WELDING ROD	2	600.00	1,200.00
	PCS	CUTTING WHEEL (FOR METAL)	4	500.00	2,000.00
	PC	FLAT SCREWDRIVER	1	300.00	300.00
	PC	PHILLIPS SCREWDRIVER	1	300.00	300.00
	SETS	CUTTING DISC 4" FOR METAL	2	500.00	1,000.00
	PC	SIDE CUTTING PLIERS	1	700.00	700.00
	PC	PLIERS	1	700.00	700.00
	PC	LONG NOSE PLIERS	1	700.00	700.00
		* FOR THE CONSTRUCTION & PAINTING WORKS OF THE FOLLOWING:			-
		* PRINTER CABINETS			-
		* FILING CABINETS / TABLES /			-
		* SHELVES / DRAWERS FOR			-
		LAWYERS & STAFFS OF PAO CO			-
		- POSTHOUSE RENOVATION & OTHER			-
				Total:	47,900.00
Purpose : For the use of PAO Central Office <u>OFFICE MAINTENANCE WORKS</u>					
<div style="display: flex; justify-content: space-between;"> <div> Requested by:  Signature : _____ Printed Name : <u>ATTY. DEMITEER U. HUERTA</u> Designation : <u>PA IV/ OIC-Administrative Service</u> </div> <div> Approved by: _____ <u>SILVESTRE A. MOSING</u> Deputy Chief Public Attorney </div> </div>					



PURCHASE REQUEST

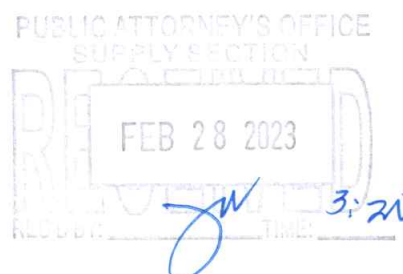
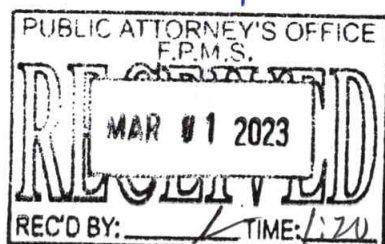
Entity Name: **PUBLIC ATTORNEY'S OFFICE**Fund Cluster: 01

Office/Section : Gen. Services Division		PR No.: <u>239-Q3-2023</u> Responsibility Center Code : _____		February 28, 2023	
Stock/ Property No.	Unit		Quantity	Price	Total Cost
	SET	DRILL PRESS (REFER TO ATTACHED IMAGE)	1	23,000.00	23,000.00
	SET	JIGSAW (REFER TO ATTACHED IMAGE)	1	13,000.00	13,000.00
	SET	MAGNETIC SQUARE FOR WELDING	1	1,000.00	1,000.00
	PC	LASER METER (REFER TO ATTACHED IMAGE)	1	2,000.00	2,000.00
	BOX	1/8" BLIND RIVETS	1	600.00	600.00
	PCS	RIVETER	2	700.00	1,400.00
	BOX	WELDING ROD	2	600.00	1,200.00
	PCS	CUTTING WHEEL (FOR METAL)	4	500.00	2,000.00
	PC	FLAT SCREWDRIVER	1	300.00	300.00
	PC	PHILLIPS SCREWDRIVER	1	300.00	300.00
	SETS	CUTTING DISC 4" FOR METAL	2	500.00	1,000.00
	PC	SIDE CUTTING PLIERS	1	700.00	700.00
	PC	PLIERS	1	700.00	700.00
	PC	LONG NOSE PLIERS	1	700.00	700.00
		(FOR THE USE OF CARPENTRY WORKS)			-
		- CONSTRUCTION & PAINTING WORKS OF:			-
		→ CABINETS, DRAWERS, TABLES, SHELVES,			-
		& OTHER MAINTENANCE & RENOVATION			-
		WORKS @ PENTHOUSE			-
				Total:	47,900.00

Purpose : For the use of PAO Central Office

Requested by: [Signature]
 Signature : _____
 Printed Name : ATTY. DEMITEER U. HUERTA
 Designation : PA IV/ OIC-Administrative Service

Approved by: _____
SILVESTRE A. MOSING
 Deputy Chief Public Attorney



DRILL PRESS

Makita



 **MADE IN TAIWAN**

TB131
1/2" Bench Drill Press

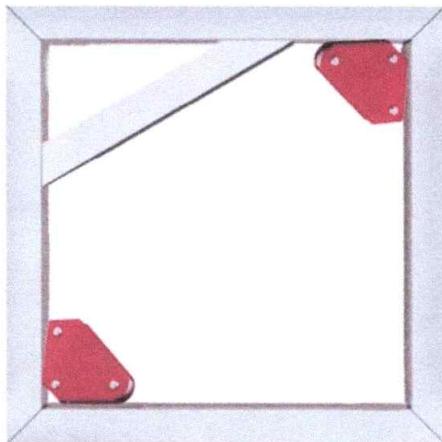
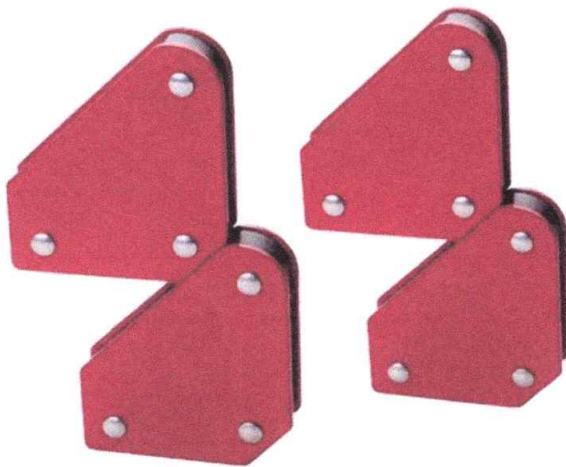
JIGSAW



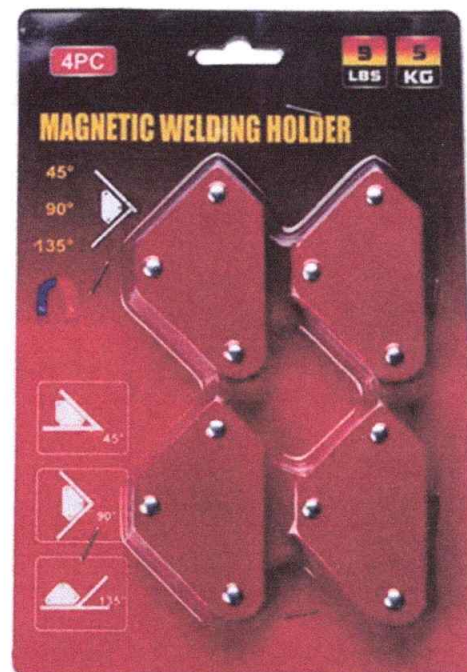
MAGNETIC SQUARE



Shipped from Metro Manila within **24** hours



4PCS/Set Multi Angles



LASER METER

